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ABSTRACT

This document lists the rules and regulations governing the certification of teachers and other school personnel in the state of South Dakota. (JD)

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M E M O R A N D U M

FROM: Dick A. Stahl  
Teacher Certification

DATE: April, 1976

Attached is a set of teacher certification rules and regulations.

These rules and regulations will become effective July 1, 1976 but as prescribed in SDCL 13-42-4 the following will be subject to a two year moratorium:

24:02:03:06 (1)(b) (three semester hours of reading)

24:02:03:06 (2)(g)

24:02:03:08 (4)(6)

24:02:03:11 (4)

24:02:03:13 (4)

24:02:03:14 (4)

24:02:03:20 (4)(e)

24:02:03:21

24:02:03:23

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## ARTICLE 24:02

## TEACHER CERTIFICATION

## CHAPTER

- 24:02:01 Certification of teachers.
- 24:02:02 Application for certificates.
- 24:02:03 Endorsements to certificates.
- 24:02:04 Renewal of certificates.
- 24:02:05 Fees.

## CHAPTER 24:02:01

## CERTIFICATION OF TEACHERS

## SECTION

- 24:02:01:01 Basic certificate issued.
- 24:02:01:02 Validity of certificates.
- 24:02:01:03 Certificates issued before January 1, 1965, are valid.
- 24:02:01:04 Requirements effective July 1, 1968.
- 24:02:01:05 Certificates not required for temporary substitute teacher.
- 24:02:01:06 Age and citizenship.

24:02:01:01. Basic certificate issued. The state board of education will issue a single basic teacher's certificate. The type of certification of the holder will be indicated by endorsements on the certificate under each of the following five classifications:

- (1) Level of academic preparation;
- (2) Classification of certificate;
- (3) Endorsement of certificate;
- (4) Level of teaching validity;
- (5) Major academic preparation.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:01:02. Validity of certificates. Any teacher certificates issued or renewed between the dates of January 1 and June thirtieth inclusive, shall be considered to be valid from January first of that calendar year until the date of expiration provided on the certificate. Any teacher certificates issued or

renewed between the dates of July 1 and December 31 inclusive, shall be considered to be valid from July 1 of that calendar year until the date of expiration provided on the certificate.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:01:03. Certificates issued before January 1, 1965, are valid. Any certificate issued before January 1, 1965, shall remain in force under the provisions in effect at the date of issuance. If submitted for renewal, a basic certificate will be issued.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:01:04. Requirements effective July 1, 1968. Effective July 1, 1968, the requirement for teaching in the elementary grades of a kindergarten through grade twelve school system will be a certificate backed by a bachelor's degree. This requirement will not be applied retroactively to a teacher who remains in the same position which he held during the school year 1967-68, provided he fulfills requirements to keep his certificate renewed. However, if such teacher should change teaching positions, he shall be required to meet the bachelor's degree requirement. A transfer within a school system is not to be interpreted as a change of position. If an independent school district operates a rural school, the teacher of the rural school will be required to meet the same certification standards as are required of teachers in common school districts. A rural school is defined as one operating in a rural area and located outside of an incorporated town or city.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:01:05. Certificates not required for temporary substitute teacher. A substitute teacher is defined as a person who teaches as a temporary teacher for not more than twenty days during any one school year. Such teacher need not hold a valid certificate during the period for which he is substituting, unless required to do so by the local school board. If it becomes necessary for such a person to teach more than twenty days during any one school year, the superintendent must file a request with the state superintendent for an extension of time. If circumstances so warrant, the state superintendent will grant permission and such substitute teacher shall be deemed to be qualified for his position.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:01:06. Age and citizenship. To be eligible for certification, an applicant must be eighteen years of age, and a citizen of the United States. Citizenship may be waived for those who are not citizens, but who have declared their intention to become such.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

## CHAPTER 24:02:02

## APPLICATION FOR CERTIFICATE

## SECTION

- 24:02:02:01 Application for elementary or secondary endorsement.  
 24:02:02:02 Application for limited endorsement.  
 24:02:02:03 Application for advanced professional endorsement.  
 24:02:02:04 Revocation and suspension of certificate.

24:02:02:01. Application for elementary or secondary endorsement. Application for an endorsement to a certificate to teach at one or more of the following levels shall be made on an original application form, supplied by the division of elementary and secondary education:

- (1) Non-degree elementary;
- (2) Elementary; or
- (3) Secondary.

The application must be sent to the division through the teacher education institution (college or university) where the teacher education program was completed. The application shall contain a recommendation which must be signed by the official authorized to recommend certification at that institution.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:02:02. Application for limited endorsement. Application for a certificate with a limited endorsement shall be made on a limited endorsement application form to be supplied by the division of elementary and secondary education. This endorsement shall be issued upon the request of a superintendent, or the person charged with the responsibility of operating the school. The limited endorsement identifies personnel who have taken training in specialized pupil services or who are teaching specialized programs in vocational education. It may also be used in emergency situations to provide temporary certification.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:02:03. Application for advanced professional endorsement. Application for a certificate with an advanced professional endorsement, as provided for in section 24:02:03:10, shall be made on an advanced professional endorsement application to be supplied by the division of elementary and secondary education.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:02:04. Revocation and suspension of certificate. Persons whose certificates have been revoked by another state or a common wealth, territory, or possession of the United States of America, shall not be certificated in South Dakota, until revocation has been vacated. Revocation or suspension of a certificate under conditions outlined in SDCL 13-42-9, 13-42-10, and 13-42-11 shall take place according to the procedure outlined in SDCL 13-42-12 to 13-42-17, inclusive.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3 through  
13-42-17.

## CHAPTER 24:02:03

## ENDORSEMENTS TO CERTIFICATES

## SECTION

|                |  |
|----------------|--|
| 24:02:03:01    | Definition of terms.   |
| 24:02:03:01.01 | Programs approved.   |
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| 24:02:03:03    | Limited certificate endorsement.                             |
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| 24:02:03:06    | Approved elementary degree program.                          |
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| 24:02:03:27    | Office occupation certificate endorsement.                   |
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24:02:30:01. Definition of terms. As used in this chapter and in other chapters in this article, the word "approved" means approved for teacher education by the division of elementary and secondary education for South Dakota institutions or approved for teacher education by the state educational agency of the state where the institution is located and the word "accredited" means accredited by the national council for accrediting agencies (north central association, New England association, middle states association, southern association, northwest association, and western association).

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.



24:02:03:01.01. Programs approved. For the purposes of 24:02:03:01 the following programs in institutions located in South Dakota are approved through June 30, 1977:

- (1) Augustana college: elementary education, secondary business education, secondary foreign language, secondary language arts, secondary math, secondary science, secondary social science, elementary and secondary art, elementary and secondary health and physical education, elementary and secondary music, exceptional children;
- (2) Black Hills state college: elementary education, secondary business education, secondary industrial arts, secondary language arts, secondary mathematics, secondary science, secondary social science, elementary and secondary art, elementary and secondary health and physical education, elementary and secondary music;
- (3) Dakota state college: elementary education, secondary business education, secondary language arts, secondary mathematics, secondary science, secondary social science, elementary and secondary art, elementary and secondary health and physical education, elementary and secondary music;
- (4) Dakota Wesleyan university: elementary education, secondary business education, secondary foreign language, secondary language arts, secondary mathematics, secondary science, secondary social science, elementary and secondary art, elementary and secondary health and physical education, elementary and secondary music;
- (5) Huron college: elementary education, secondary business education, secondary foreign language, secondary language arts, secondary mathematics, secondary science, secondary social science, elementary and secondary art, elementary and secondary health and physical education, elementary and secondary music;
- (6) Mount Marty college: elementary education, secondary business education, secondary foreign language, secondary home economics, secondary language arts, secondary mathematics, secondary science, secondary social science, elementary and secondary art, elementary and secondary health and physical education, elementary and secondary music;
- (7) Northern state college: elementary education, secondary business education, secondary distributive education, secondary foreign language, secondary industrial arts, secondary language arts, secondary mathematics, secondary science, secondary social science, elementary and secondary art, elementary and secondary health and physical education, elementary and secondary library, elementary and secondary music, elementary principal, secondary principal, counselor, exceptional children, speech and hearing;
- (8) Sioux Falls college: elementary education, secondary business education, secondary language arts, secondary mathematics, secondary science, secondary social science, elementary and secondary art, elementary and secondary health and physical education, elementary and secondary music;
- (9) South Dakota state university: secondary agriculture, secondary business education, secondary foreign language, secondary home economics, secondary

industrial arts, secondary language arts, secondary mathematics, secondary science, secondary social science, elementary and secondary art, elementary and secondary health and physical education, elementary and secondary music, elementary principal, secondary principal, counselor;

- (10) University of South Dakota/Springfield: elementary education, secondary business education, secondary language arts, secondary industrial arts, secondary mathematics, secondary science, secondary social science, secondary trades and industries, elementary and secondary health and physical education, elementary and secondary music;
- (11) University of South Dakota: elementary education, secondary business education, -secondary foreign language, secondary language arts, secondary mathematics, secondary science, secondary social science, elementary and secondary art, elementary and secondary health and physical education, elementary and secondary music, elementary principal, advanced superintendent, secondary principal, superintendent, counselor, exceptional children, speech and hearing;
- (12) Yankton college: elementary education, secondary business education, secondary foreign language, secondary language arts, secondary mathematics, secondary science, secondary social science, elementary and secondary art, elementary and secondary health and physical education, elementary and secondary music.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:02. Level of academic preparation. Teachers' certificates shall show the holder's academic training as follows:

- (1) "Less than two year," the teacher does not hold a bachelor's degree and has not completed an approved two year program in elementary education;
- (2) "Approved two year course," the teacher has been certified by an institution approved for teacher training as having completed an approved two year program in elementary education;
- (4) "Bachelor's degree," the teacher holds a bachelor's degree from an accredited college or university, and has completed an approved program in elementary or secondary education from an accredited college or university;
- (6) "Master's degree," the teacher holds a master's degree from an accredited college or university;
- (7) "Approved six year program or specialist's degree," the applicant has completed an approved six year program at an accredited college or university;
- (8) "Doctor's degree," the teacher holds a doctor's degree from an accredited college or university.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.



24:02:03:03. Limited certificate endorsement. A limited certificate endorsement may be issued to a person for a period of one, three or five years, upon application and supported by a request from a local school superintendent or school board, when such person does not meet all the requirements for either the elementary or secondary endorsement.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:05. Elementary certificate endorsement. An elementary endorsement shall be issued for a period of five years upon completion of an approved bachelor's degree program in elementary education. If the applicant graduated from college more than five years prior to the time application is made for a certificate of endorsement, the applicant must have earned six semester or nine quarter hours of credit within the five year period immediately preceding the issuance of the certificate endorsement. The credits must have been earned at an approved college or university in courses designated by the college as resident courses. The holder of a master's degree may have a certificate endorsement issued without the earning of additional credits, provided the master's degree was obtained within the ten year period immediately preceding issuance.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:06. Approved elementary degree program. The approved degree program in elementary education curriculum must include the following:

- (1) Education courses: twenty-six semester hours including:
  - (a) Student teaching at an elementary level: six semester hours;
  - (b) Methods and content, which must include two semester hours in language arts, two semester hours in social studies, two semester hours in science, two semester hours in arithmetic, and three semester hours in reading;
  - (c) Educational psychology: six semester hours which may include psychology of the exceptional child;
  - (d) Educational electives; Three semester hours;
- (2) Subject areas: thirty semester hours including:
  - (a) Composition and grammar: five semester hours;
  - (b) Speech: two semester hours;
  - (c) Music: two semester hours;
  - (d) Art: two semester hours;
  - (e) Manual arts or crafts or both: two semester hours;
  - (f) United States government: two semester hours;
  - (g) Indian studies: three semester hours;

- (h) Social science electives: three semester hours;
- (i) Arithmetic for elementary teachers: two semester hours;
- (j) Physical science for elementary teachers: two semester hours;
- (k) Biological science: two semester hours;
- (l) American history: two semester hours;

(3) General education courses in the student's academic fields: thirty semester hours; and

(4) General electives of sufficient hours to complete a degree.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:06.01. Early elementary certificate endorsement. In order to receive the early elementary endorsement, the applicant must have a South Dakota elementary teacher certificate endorsement; and have a minimum of twelve semester hours of undergraduate or graduate credit selected from four or more of the following areas: child growth and development; curriculum in early childhood; child, family and community; introduction to early childhood education; student teaching at the early childhood level; or kindergarten education.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:06.02. Reading specialist certificate endorsement. In order to receive the reading specialist certificate endorsement on a teacher certificate the applicant must:

- (1) Have a valid South Dakota elementary or secondary certificate;
- (2) Have completed three years of classroom teaching in which the teaching of reading was an important responsibility of the position;
- (3) Have earned undergraduate or graduate credits in measurement or evaluation, or both; child or adolescent psychology, or both; psychology, including such aspects as personality, cognition and learning behaviors; and literature for children or adolescents, or both;
- (4) Have completed a minimum of twelve semester hours in graduate level reading courses with at least one course in foundations or survey or reading; diagnosis and correction or reading disabilities; and, clinical or laboratory practicum in reading.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3, •  
13-42-4.

24:02:03:07. Secondary certificate endorsement. A secondary endorsement shall be issued for a period of five years upon completion of an approved bachelor's degree program in secondary education. The degree must contain a major in an academic or special field. If the applicant graduated from college more than five years prior to the time application for a certificate endorsement is made, the applicant must have earned six semester or nine quarter hours of credit within the five year period immediately preceding issuance of the certificate endorsement. The credits must have been earned at an approved college or university in courses designated by the college as resident courses. The holder of a master's degree may have a certificate endorsement issued without the earning of additional credits, provided the master's degree was obtained within the ten year period immediately preceding the issuance.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:08. Approved secondary degree program. The approved degree program in secondary education curriculum must include the following education courses:

- (1) Student teaching at the secondary level or grades seven through twelve: six semester hours;
- (2) Secondary school methods: three semester hours;
- (3) Education psychology: two semester hours;
- (4) Teaching reading in the content area: three semester hours;
- (5) Education electives: six semester hours;
- (6) Subject area: Three semester hours in Indian studies.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:09. Kindergarten through grade twelve. The kindergarten through grade twelve certificate will not be issued, except for renewals.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:10. Advanced professional certificate endorsement. In order to receive the advanced professional certificate endorsement on a certificate, the applicant must:

- (1) Have had a minimum of five years of teaching experience at the elementary or secondary level on a teacher's certificate backed by a bachelor's degree;
- (2) Have earned a master's degree or thirty semester hours of graduate credit. The majority of hours of credit shall be in professional education or in the subject field in which the applicant is teaching; and
- (3) Present an official transcript showing a total of six semester hours of graduate credit earned within five years of the date on which the application is for the advanced professional certificate endorsement. This requirement does not apply to applicants who have earned their master's degree within ten years of the date of application.

The advanced professional certificate endorsement will remain valid as long as the holder meets at least one of the following requirements: has a minimum of eight months of actual teaching experience in a state accredited elementary or secondary school during each five year period; earns a minimum of six semester or nine quarter hours of college credit in academic subjects or professional education during each five year period in courses designated by the college as resident credit; or engages in other educational work at least eight months during each five year period.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:11. Elementary principal certificate endorsement. In order to receive the elementary principal's endorsement on a certificate, an applicant must:

- (1) Have earned a master's degree from a college or university approved for teacher education;
- (2) Have an elementary certificate;
- (3) Have had two years' teaching experience at the elementary level on an elementary certificate; and
- (4) Have completed an approved program for elementary principals at a college or university.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:12. Advanced superintendent certificate endorsement. The following requirements must be met in order to receive the advanced superintendent's certificate endorsement:

- (1) The applicant must hold a superintendent's endorsement;
- (2) The applicant must have completed an approved six year program, and receive a specialist's degree in school administration. The requirement of a specialist's degree will be waived if the applicant has earned a doctor's degree.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:13. Secondary principal certificate endorsement. In order to receive the secondary principal's certificate endorsement on a certificate, an applicant must:

- (1) Have earned a master's degree from a college or university approved for teacher education;
- (2) Have a secondary certificate endorsement;
- (3) Have two years of teaching experience at the secondary level on a secondary certificate; and
- (4) Have completed an approved program for secondary principals at a college or university.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:14. Superintendent certificate endorsement. In order to receive the superintendent's certificate endorsement on a certificate, the applicant must:

- (1) Have earned a master's degree from a college or university approved for teacher education;
- (2) Have an elementary or secondary certificate endorsement;
- (3) Have had at least three years' teaching experience in the elementary or secondary schools or both; and
- (4) Have completed an approved program for superintendents at a college or university.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:15. Business administrator certificate endorsement. In order to receive the business administrator's certificate endorsement on a certificate, the applicant must:

- (1) Be the holder of a master's degree from a college or university recognized by the division of elementary and secondary education for certification of such personnel. Graduate credits must have been earned in at least the areas of school accounting, school finance, school law, school insurance management, school buildings and grounds, and school business administration;
- (2) Be the holder of a valid South Dakota teacher's certificate;
- (3) Have worked a minimum of two years in one or more of the following positions:
  - (a) As a superintendent of schools in an independent school district;
  - (b) As an apprentice to the school business administrator of an independent school district;
  - (c) In the office of a county superintendent of schools;
  - (d) In the school administration section of the division of elementary and secondary education; or
  - (e) As a teacher.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:16. School nurse limited certificate endorsement. The following requirements must be met in order to receive the school nurse limited certificate endorsement, valid for a period of three years:

- (1) Be a graduate of an accredited school of nursing;
- (2) Be a registered nurse in the state of South Dakota;
- (3) Present evidence of an additional sixteen quarter hours of credit in professional courses earned at an accredited college. These courses are to

include work in public health, school nursing, and education.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:17. School nurse continuing certificate endorsement. The following requirements must be met in order to receive the school nurse continuing certificate endorsement, valid for a period of five years:

(1) Present evidence of three successful years as a school nurse;

(2) Present evidence of nine additional quarter hours of credit in professional courses in addition to those offered in meeting the requirements for a limited certificate. A continuing certificate may be renewed for five years, provided the holder of the certificate earns nine quarter hours of additional credit.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:18. School nurse standard certificate endorsement. The following requirements must be met in order to receive the school nurse continuing certificate endorsement:

(1) Be a graduate of an approved school of nursing;

(2) Be registered as a professional nurse in South Dakota; and

(3) Have a bachelor's degree from an approved institution.

Standard certificates will be issued for five years and may be renewed for five years upon presentation of evidence of having earned six semester hours of credit within the five year period immediately preceding the renewal, or satisfy the requirement of the state and local education association.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:19. School nurse special certificate endorsement. The following requirements must be met in order to receive the school nurse special certificate endorsement, to permit the nurse to work in school nursing for a period of two years while the holder is taking work to meet the requirements for the limited certificate:

(1) Be a graduate of an approved school of nursing; and

(2) Be registered as a professional nurse in South Dakota.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:20. Counselor certificate endorsement. In order to receive the counselor's certificate endorsement on a certificate the applicant must:

(1) Have one year of successful teaching experience;



(2) Hold a bachelor's degree;

(3) Have a valid South Dakota elementary or secondary teacher certificate endorsement; and

(4) Have completed an approved master's degree program in guidance and counseling at a college or university. In lieu of completion of an approved program, the applicant may earn twenty-four semester hours of graduate credit in guidance with at least fifteen being in residence and at least two semester hours of credit in each of the following areas:

- (a) Techniques of counseling;
- (b) Understanding the individual;
- (c) Organization and administration of the guidance program;
- (d) Occupational information; and
- (e) Practicum.

In addition to the credits required by subsections (a), (b), (c), (d), and (e), at least two semester hours of graduate credit must be earned in each of three areas of the following: tests and measurements; individual analysis and appraisal; mental health; supervised counseling experience; statistics; group guidance; individual testing; or social case work. The applicant must also receive the recommendation of the division of elementary and secondary education.

An applicant may receive this endorsement by completing an approved master's degree program in guidance and counseling and completing five hundred clock hours of internship in an elementary or secondary school, or a combination, under the supervision of a certified counselor and a counselor educator.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:21. Teacher of exceptional children certificate endorsement. In order to receive the teacher of exceptional children certificate endorsement, an applicant must:

(1) Have earned a bachelor's degree;

(2) Have an elementary or secondary certificate endorsement; and

(3) Have completed an approved program in one or more areas of special education at a college or university. In lieu of completion of an approved program, the endorsement may be issued for an initial period of five years by having earned the following:

- (a) Eighteen semester hours selected from the following: introduction to exceptional children; introduction to mental retardation; introduction to learning disabilities; language development; parent counseling; curriculum development for the mentally handicapped; behavior management; adaptive physical education;

arts and crafts for the exceptional; music for the exceptional; the physically handicapped child; or the disadvantaged or emotionally disturbed child; and

(b) Six semester hours of practicum or student teaching in the field of special education.

The certificate endorsement received by the completion of (a) and (b) above may be renewed by completion of an approved program in one or more areas of special education.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:22. School speech and hearing clinician certificate endorsement. In order to receive the school speech and hearing clinician certificate endorsement, an applicant must:

- (1) Have earned a bachelor's degree; and
- (2) Have completed an approved program in speech and hearing at a college or university.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
SDCL 13-42-4.

24:02:03:23. School psychologist certificate endorsement. In order to receive the school psychologist's certificate endorsement, an applicant must:

Have completed an approved graduate program for school psychologists at a college or university.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:24. School psychological examiner certificate endorsement. In order to receive the school psychological examiner's certificate endorsement, an applicant must:

- (1) Have a master's degree that is essentially psychological in nature; and
- (2) Receive a recommendation for the endorsement from the division of elementary and secondary education.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:25. Level of teaching validity certificate endorsement. Teacher certificates will show in which of the following levels the holder may teach:

- (1) Common school district with a program of kindergarten through grade eight;
- (2) Elementary school with a program of kindergarten through grade eight operated within the limits of an incorporated town, or in grades seven through nine in a formally organized junior high school, or in grades five through eight in an approved middle school. Certificates authorizing the holder to teach in this level and also showing an area of major academic preparation of either

art, physical education, library science, or music shall entitle the holder to teach these subject in any grade, kindergarten through grade twelve;

(3) Secondary school with a program of grades nine through twelve, or grades seven through nine in a formally organized junior high school, or grades seven and eight in an approved middle school, or grades ten through twelve in a senior high school. Certificates authorizing the holder to teach in this level and also showing an area of major academic preparation of either art, physical education, library science, or music shall be entitled to teach these subjects in any grade kindergarten through grade twelve.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:26. Area of major academic preparation certificate endorsements. Teachers' certificates will be endorsed to show the applicant has earned a major in one or more of the following areas of academic preparation: elementary education; secondary education; agriculture; business education; distributive education; foreign language; homemaking; industrial arts; language arts; mathematics; science; social science; trades and industries; art; health and physical education; library science; music; or other.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:27. Office occupation certificate endorsement. In order to receive the office occupation certificate endorsement on a teacher certificate, the applicant must:

- (1) Be a graduate of an approved four year college or university with a major in business education;
- (2) Have a South Dakota secondary teacher certificate;
- (3) Have at least one year or two thousand hours of work experience in an office occupation; and
- (4) Have a minimum of six semester hours of college credit in the vocational education field which shall include a course in philosophy of vocational education and a teaching methods course in vocational business and office education.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:03:28. Special education director certificate endorsement. In order to receive the special education director certificate endorsement on a teacher certificate, the applicant must:

- (1) Have a South Dakota teacher certificate with an endorsement in special education or specific area of exceptionality;
- (2) Have had a work experience record of three years in teaching, one year of which must have been teaching exceptional students;
- (3) Have completed an approved program for special education director at a college or university.

General Authority: SDCL 13-1-11  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

## CHAPTER 24:02:04

## RENEWAL OF CERTIFICATES

## SECTION

- 24:02:04:01 Renewal of certificates with a non-degree elementary endorsement.  
 24:02:04:02 Renewal of certificates with an elementary degree endorsement.  
 24:02:04:03 Renewal of certificates with a secondary degree endorsement.  
 24:02:04:03.01 Approved institutions.

24:02:04:01. Renewal of certificates with a non-degree elementary endorsement.  
 The non-degree elementary endorsement may be renewed for three years upon proper application and presenting an official transcript of college credits showing the applicant has earned eight semester hours of credit within the three year period immediately preceding renewal. Credits must be applicable toward the completion of an approved degree program in elementary education as recommended by the college which will grant the degree. A recommendation for renewal from the school superintendent under whom the applicant claims most recent teaching experience must accompany the application, along with the proper fee.

General Authority: SDCL 13-1-32,  
 13-42-3.

Law Implemented: SDCL 13-42-3,  
 13-42-4.

24:02:04:02. Renewal of certificates with an elementary degree endorsement.  
 The elementary degree endorsement may be renewed for five years upon proper application and presenting an official transcript of credits from an approved institution showing the applicant has earned six semester hours of credit within the five year period immediately preceding renewal. Credits may be either graduate or undergraduate but they must be designated by the college as resident credits. Credits earned at workshops which have received advanced approval from the division of elementary and secondary education will also be accepted. A recommendation for renewal from the school superintendent under whom the applicant claims most recent teaching experience must accompany the application, along with the proper fee. The holder of a master's degree may have the certificate endorsement renewed without the earning of additional credits, provided the master's degree was obtained within the ten year period immediately preceding issuance or renewal.

General Authority: SDCL 13-32-11,  
 13-42-3.

Law Implemented: SDCL 13-42-3,  
 13-42-4.

24:02:04:03. Renewal of certificates with a secondary degree endorsement. The secondary endorsement may be renewed for a period of five years, upon proper application and presenting an official transcript of college credits from an approved institution showing the applicant has earned six semester hours of credit within the five year period immediately preceding renewal. Credits may be either graduate or undergraduate, but they must be designated by the college as resident credits. Credits earned at workshops which have received the advanced approval from the division of elementary and secondary education will also be accepted. A recommendation for renewal from the school superintendent under whom the applicant claims most recent

eaching experience must accompany the application, along with the proper fee. The holder of a master's degree may have the certificate endorsement renewed without the earning of additional credits, provided the master's degree was obtained within the ten year period immediately preceding issuance or renewal.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

24:02:04:03.01. Approved institutions. For the purposes of 24:02:04:02 and 24:02:04:03 approved institutions shall be those listed in 24:02:03:01.01 and shall also include out-of-state institutions where the state education agency of the state where the institution is located has approved one or more programs offered by such institutions.

General Authority: SDCL 13-1-11,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.

## CHAPTER 24:02:05

## FEES

## SECTION

24:02:05:01 Fees to be charged for certificates.

24:02:05:01. Fees to be charged for certificates. The following schedule of fees shall be used for issuance and renewal of certificate endorsements:

- (1) One year validity--\$5.00;
- (2) Three year validity--\$6.00;
- (3) Five year validity--\$10.00;
- (4) Advanced professional--\$10.00;
- (5) Duplicate--\$5.00.

General Authority: SDCL 13-1-32,  
13-42-3.

Law Implemented: SDCL 13-42-3,  
13-42-4.